

**Constitution, By-Laws and Rules and Procedures
of the
South Central District Bandmasters Association**
Updated September 2013

Purpose

The purpose of the South Central District Bandmasters Association shall be to foster a sense of unity among the participating Band Directors, and to provide the necessary organizational structure for the effective functioning of the District.

I. Name

The name of this organization shall be the South Central District Bandmasters Association.

II. Membership

Membership in good standing of Music Educators National Conference (MENC) and the North Carolina Music Educators Association (NCMEA) shall be prerequisites for membership in the South Central District Bandmasters Association (SCDBA).

All persons who are actively involved as Band Directors in the South Central District shall be members, provided they complete the online membership form by the Monday following the fall meeting. Membership each year will be contingent upon completing the online registration form with correct addresses and phone numbers. The first mailing each year will be sent (US Mail) to every middle school and high school in the district. Subsequent communications will be sent via the yahoo group to the band directors who have completed the online membership form and joined the South Central District Yahoo Group.

A Band Director, who misses the established membership deadline, may still join the SCDBA for that year. The Band Director must mail his/her contact info to the District Chair and pay the following fee. If the band director's contact information is post marked by November 1, they will pay a \$20.00 fee. If the band director's contact information is post marked by December 1, they will pay a \$50.00. On December 2 and afterwards the fee will be \$100.00

The band director's contact information and fee will be mailed to the current District Chairman.

All persons who are actively involved as Coordinators, Supervisors, etc. of Instrumental Music shall also be eligible for membership. Active members are considered voting members. Retired members may not vote.

Affiliate members are non-voting members who complete the online membership registration by the fall meeting. This category is set up to include and encourage support of the district by persons involved in instrumental music-related functions.

III. Organization

Chairman
Vice-Chairman
Treasurer
Webmaster
Board of Directors
General Membership

Chairman: Calls and presides at District meetings. The chairman also serves on the Board of Directors of the North Carolina Bandmasters Association as the South Central District representative. Carries out the policies of SCDBA as established by the Board of Directors and the General Membership. Recommends to the board of directors dates and sites for all association events ensuring to the board an attempt at equal distribution of events throughout the district (east and west). Presides at all district events including meetings, contests, and clinics. Mails out a letter announcing the Fall meeting by August 15th each year (or designee).

Chairman-Elect: Presides at the meetings in the absence of the Chairman, serves as recording secretary at business meetings of the general membership, handles all correspondence relative to the activities and projects of the district, maintains an up-to-date mailing list of the membership and publishes periodic newsletters including minutes from business meetings. Notifies the Administrations and area news media of Award of Excellence winners.

Past Chariman: Serves in advisory capacity to help insure continuity from one administration to the next.

Treasurer: Handles all monies either directly or indirectly, for the District Association, and reports annually to the district membership.

Webmaster: Maintains and is responsible for the South Central District Bandmasters web page. (www.scdba.net) Works with the various chair persons in charge of District events to post and distribute information via the web and the SCDBA's yahoo group.

Board of Directors: Serves as a deliberative body in establishing policies for the District, making recommendations to the General Membership. Sets dates for each SCDBA function as outlined in Article X. Sets membership dues and student participation fees for SCDBA functions. Appoints such committees, as it deems necessary and advisable in accordance with Article VIII.

IV. Elections of Officers

Nominations for officers/board of directors for the South Central District Band Association shall be made to the current Chairman and board at least one week prior to the general membership meeting. There should be at least two members nominated for each position. The current chairman will compile a list of the nominated members, create a written ballot, and present them for voting at the general membership meeting. Members may speak on behalf of those nominated as a reference to their qualification for the position prior to the balloted vote. There shall be no Acclamations. If a current officer is nominated to continue in their position or in a different position they may not participate in the ballot collection/counting process.

- A. The chairman will send a reminder to the membership to nominate members for the board two weeks before the general meeting.
- B. If no nominations are made to the chairman, the current officers will create a pool of nominee's for the membership to vote.

V. Terms of Office

Chairman: The chairman shall serve a two-year term of office, which coincides with his/her term of office on the Board of Directors of NCBA.

Chairman-Elect: The Chairman-Elect shall be elected for a two-year term of office. The term of office of the Chairman-Elect will coincide with the term of the Chairman. Upon completion of a two-year term, the Chairman-elect shall automatically accede to the office of Chairman.

Treasurer: The Treasurer shall be elected for a two-year term of office. The term of office of the Treasurer will coincide with the term of the Chairman.

Webmaster: The Webmaster shall be appointed to a two-year term of office. The term of office of the Webmaster will coincide with the term of the Chairman.

Board of Directors: The Board of Directors shall consist of the Chairman, the Vice-Chairman, the Treasurer, the Webmaster, the Past Chairman, and four general board members. Of the four general board members, two shall be middle school representatives and two shall be high school representatives. The general board members of the Board of Directors shall be elected for a two-year term of office on a staggered basis so that two board members shall be elected each year.

VI. Vacancies in Office

In the event that any officer or member of the Board of Directors is unable to complete his/her term of office, the District Board shall appoint a successor to fill the unexpired term. Otherwise, all officers and general board members are elected for a two year term.

VII. Meetings

There shall be a fall, winter and spring meeting of the general membership. The fall meeting shall be held on the second Monday in September, the winter meeting shall be held during the All-District Band Clinic and the spring meeting shall be held on the first Monday in May. Additional meetings may be called by the chairman if necessary.

The Board of Directors shall meet before each meeting and at other such times as the Chairman may deem necessary.

All meetings will be operated in accordance with Robert's Rules of Order Parliamentary Procedure.

VIII. Quorum

A quorum shall consist of those members in attendance at any business meeting.

IX. Committees

The District Board, in order to plan and complete projects effectively, may appoint such committees as may be necessary.

X. Dues

There will be no dues. Membership each year will be contingent upon completing the online registration form with correct addresses and phone numbers. The first mailing each year will be sent (US Mail) to every middle school and high school in the

district. Subsequent communications will be sent via the yahoo group to the band directors who have completed the online membership form and joined the South Central District Yahoo Group.

XI. District Functions

- A. SCDBA Senior High and Middle School Band Festival. (see appendix A)
- B. SCDBA All-District Band Clinic (see appendix B)
- C. SCDBA Solo and Ensemble Festival (see appendix C)

XII. Amendments to the Constitution

The constitution may be amended by two-thirds majority vote of the members present and voting. Proposed amendments to the constitution must be submitted to the District Chairman and Board of Directors, in writing, prior to any meeting to be considered for ratification.

APPENDIX A

South Central District Concert Band Music Performance Adjudication (MPA)

Each year the South Central District Bandmasters Association shall sponsor a Senior High School and a Middle School/Junior High Band Music Performance Adjudication (MPA) for schools throughout the South Central District, Grades I - VI.

A Concert Band MPA Chairman for each of the two Concert Festivals shall be appointed each year by the SCDBA Board of Directors.

Persons interested in serving in these capacities should notify the Chairman in writing prior to the Spring Meeting of the Board of Directors.

I. Eligibility

- A. All Band Directors participating in the South Central District Band MPA must be in good standing of SCDBA, MENC and NCMEA.
- B. Middle School/Junior High School Bands must consist of students regularly enrolled in that Middle School/Junior High School Band.
- C. Students over 21 years of age are not eligible for participation.

II. Registration

- A. Middle School/Junior High or Senior High School Bands may register for the Concert Band MPA in any Grades I - VI.
- B. Registration blanks must be completed and mailed to the MPA Chairman with fees on or before the stated deadline 30 days prior to the date of the Concert Band MPA.
- C. Registration fees will be \$160.00 for each band participating in the Concert Band MPA. Notification of withdrawal must be postmarked no later than 30 days prior to the MPA if a refund is expected.
- D. Registration fees may be altered by a majority of the SCDBA general membership to become effective the following year.

III. Duties of the Chairman

- A. Serve as host for the Contest/Festival.
- B. Publish information concerning the MPA for all participating Band Directors. Information will be sent to directors via the district's yahoo group and on the district's website.
- C. Plan the date and schedule for MPA. (Date must be approved by the Board of Directors by the Spring Meeting.)
- D. Be responsible for all logistics pertaining to the MPA.
- E. Secure judges for the MPA from a list, which has been submitted by the judges' selection committee, from the general list, approved by the general membership. (Judges must be active or retired Band Directors.)
- F. Prepare the program for the Contest/Festival.
- G. Collect all Contest/Festival fees.
- H. Maintain an up-to-date list of music played by all Bands for a period of four years.
- I. Keep accurate financial records of all fees collected, all required expenditures, etc., and make a financial report to the Treasurer of NCMEA and SCDBA as well as the District Chairman within thirty (30) days after completion of the Concert Band MPA.
- J. Remit any surplus money to the Treasurer of NCMEA within thirty (30) days after completion of the Concert Band MPA and provide a NCMEA income log of bands purchasing superior plaques.
- K. Pay the judges' fees at the conclusion of the Concert Band MPA.
- L. Obtain from the Executive Director of NCMEA adjudicator sheets, financial reports, contest certificates, etc.
- M. Send the ratings to the SCDBA webmaster (for posting on the SCDBA website), NCBA President, and the SCDBA District Chairman.
- N. To pass on all Concert Band MPA information and material to the next chairman.

- O. Keep a copy of the performing bands' four-year contest repertoire list with the information from each year's MPA for a period of four years.

Below are the NCBA rules governing the Concert Band Festival.

North Carolina Bandmasters Concert Band Music Performance (MPA) Rules

PURPOSE: To provide students and teachers a means of receiving constructive comment by competent judges. To stimulate and recognize growth. To provide students and teachers a means of hearing the work done by other school groups.

1. ELIGIBILITY:

- A. All band directors must be current members of the North Carolina Music Educators Association.
- B. Band members must be regularly enrolled in a band class according to the school administrative unit (individual school).
- C. The band director that appears on the class roster at a school as the teacher must be a member of NCMEA and register all students to participate in all state sanctioned events.
- D. Student teachers that are current members of CMENC may conduct one piece during a performance at Concert Band MPA.
- E. In the rare event that a director cannot conduct an ensemble (due to illness, family emergency, death in the family, etc.) approval must be obtained from both the District Concert Band MPA and the State President-Elect before a substitute conductor (e.g. a student teacher) may conduct the group.

2. ADMINISTRATIVE STRUCTURE:

- A. Each district will have a Concert MPA Chairperson elected by the band directors of that district. Each district must notify the State Concert Festival Chairperson who the District Concert MPA Chairperson is by the end of the Fall In-Service Conference.
- B. Those persons who are presently serving as a concert band mpa chairperson in a district will continue to serve at the pleasure of the district.
- C. The concert band mpa in each district must be held before April 15 each year. In the event of extreme weather conditions which require a cancellation of a mpa, the mpa district chair may apply to the State MPA Chairperson for an extension of this date.
- D. The District Concert Band MPA Chairperson will contact the Executive Director of NCMEA to obtain concert band mpa financial and administrative materials.
- E. The State Concert Band MPA Chairperson will be the President-Elect of the North Carolina Bandmasters Association. His responsibility shall be to direct and assist the District Concert Band MPA Chairperson and will have the authority to govern all concert band mpa activity in the state.
- F. The President-Elect, who is the State Concert MPA Chair, will send judging procedures to each District Concert MPA chair (60 days in advance of the Concert MPA event, and the District Concert MPA chair will send the procedures to their judges thirty (30) days in advance of their District Concert MPA event.
- G. The Concert MPA Chairman will hold a meeting prior to the Concert MPA event to discuss the format, procedures, rules and guidelines before the event begins. Items to be covered in this meeting will be sent to District Concert MPA Chairs by the President-Elect.

3. REGULATIONS:

- A. No student may enter both junior high school and senior high school levels in the same year. Ninth Grade Bands should go to the festival where the Ninth Grade Band is housed. (If the Ninth Grade is housed at a middle school then the band should go to the middle school festival of their district.)
- B. Bands may enter for comments only. Sight-reading will be optional for these bands.
- C. Where a school has more than one band, duplication of personnel will be permitted so long as the literature and instrument is not the same.
- D. No band may enter more than one district concert festival.
- E. Any band, which performs music not on the North Carolina Bandmasters Association, approved list or the Masterworks List for the year will not receive comments or a rating from the judges.
- F. Bands are required to refrain from preparing any composition for concert band mpa more than once within a four-year period.
- G. Any school district finding it necessary to combine bands for concert band mpa must receive permission from the Board of Directors of the North Carolina Bandmasters Association at the Fall In-Service Conference.
- H. Bands are required to refrain from using any electronic equipment designed to amplify the sounds of instruments, or which will alter the pitch or tone quality of the instrument. Music may be performed using the instrumentation and any special effects, electronic or otherwise, that the composer or arranger intended.
- I. If a director submits a letter and uses copied scores then the director has a binding contract with the music dealer. A letter stating such will be sent to the principal and director.
- J. A student may play a secondary instrument in a second band on any instrument listed on the current NC All State Honors Band Instrumentation list. Percussionists may not play any percussion instrument in another band.

4. REGISTRATION

- A. Senior High and Junior High Bands will register in their designated districts.

- B. Exception to Rule 4-A: Bands may cross district lines upon receiving written release from their district concert mpa chairperson and written permission from the district concert band mpa chairperson where they wish to enter. If problems occur, the director should contact the state concert band mpa chairperson, who shall intervene and make a final decision.
- C. Registration blanks must be completed and mailed with fees enclosed, to the district concert band mpa chairperson. The envelope must have a postmark showing that the materials were mailed on or before the stated deadline of thirty days (30) days prior to the first day of concert festival.
- D. The band director whose name appears on the class list as the teacher must be in attendance or their students will not be allowed to participate.

5. FEES

- A. All concert band mpa registration fees will be determined by each district upon the approval of the Board of Directors of the North Carolina Bandmasters Association.
- B. Notification of withdrawal must be postmarked no later than thirty (30) days before the contest date if a refund of fees is expected.

6. PERFORMANCE:

- A. All bands are required to furnish three conductor's scores of each composition prepared for concert band mpa and present them to the concert band mpa chairperson upon arrival. Only published scores will be permitted unless permission is obtained from the publisher. All scores presented to the chairperson must be numbered by measure.
- B. Timing (includes staging and performance) Groups I, II - twenty-five (25) minutes; Groups III, IV - thirty (30) minutes; Group V - thirty-five minutes; Group VI and Masterworks - forty (40) minutes. Groups requiring more than the specified time for their group level must apply in writing to the State Concert Band MPA Chairperson sixty (60) days prior to their respective festival requesting permission for an extended time. Warm up times will be: Groups I, II - twenty-five (25) minutes; Groups III, IV - thirty (30) minutes; Group V - thirty-five minutes; Group VI and Masterworks - forty (40) minutes. Bands may be required to perform at an adjusted time but the entire warm-up time must be given to each band.
- C. Each band must prepare a march of the director's choice and two (2) compositions from the Official North Carolina Bandmasters Association Music List. One composition must be from the classification as registered, the other composition may be from the same classification or from the next higher classification. If a band chooses to perform music from the Masterworks List, a band must prepare a march of the director's choice and the composition(s) as required from the Official North Carolina Bandmasters Association Masterworks List.
- D. Each band director must submit to the proper concert band MPA chairperson the following: four copies of the list of the march and the two (2) concert selections which the band is prepared to play OR if performing music from the Masterworks List: four copies of the list of the march and the composition(s) as required from the Masterworks List; three copies of a list of the band's instrumentation; a repertoire sheet listing all selections prepared for the concert festival during the past four (4) years. These lists must be submitted at least one hour before the band is scheduled to play. It is strongly urged that the band director leave a copy of the repertoire sheet on file at his/her own school.

7. SIGHT READING:

- A. Sight reading will be required of all bands in Grades II – VI and bands that choose to select music from the Masterworks List. Bands that select music from the Masterworks list will sight read the same piece as Grade VI bands. The sight reading score will be included in the overall rating for all participating bands unless the band is performing for comments only. Bands will read one (1) concert selection. One sight reading judge will be used; the judge will make taped comments and use the MENC sight reading form.
- B. Bands and directors will have time to look at the music. The times are: Grades II, III and IV - five minutes; Grade V - six minutes; Grade VI - seven minutes. During that time they may clap rhythms, sing parts, count out loud and finger instruments, but they may not play their instruments. Each band may play a brief warm-up scale at the conclusion of the preparation period.
- C. During the actual performance directors may call out rehearsal letters or numbers and verbal cues (e.g. "more trumpets", "tubas watch") but may not sing parts or rhythms while the band is playing. Only one director may work with the band in the sight reading room. The time limit in the sight reading room will correspond with the given amount for the concert performance.
- D. The President and President-Elect will contract a band director (active or retired) or a knowledgeable person (contractor) to order the sight reading to be used in the current year's University Interscholastic League Concert and Sight Reading Festival (from Texas).
- E. It is the responsibility of the state chairperson to make sure the contractor chosen be provided with the following information: contact info at RBC Music, instrumentation for folders, MPA dates, MPA sites, MPA district chairpersons, MPA site addresses and the number of sets of sight reading folders that need to be compiled. The contractor will provide the folders, seal each set and ship them to the district MPA chairs so that they arrive at least one week prior to the festival date. The boxes will be opened only by the sight reading adjudicators. The Board of Directors will assess each district a fee for music and folder preparation as well as any stipend to the contractor.
- F. The sight reading judge will utilize the procedures adopted by NCBA in the sight-reading room and will not offer a clinic (either by questioning the band or requesting to conduct the band) to the band or the band director regarding their sight-reading performance. Any request by the judge may be denied by the director of the ensemble without penalty of any kind. Commentary shall be restricted to that which the judge has written and recorded.
- G. Band Directors who register one or more bands in their district to attend Concert Band MPA will not judge sight reading in another NCBA District before their band attends concert band MPA for that school year.
- H. During the Concert MPA event, it is the intent of the NCBA for the sight-reading judge to not hear a band's stage performance prior to or in advance of their sight-reading performance in the sight-reading room.

8. HOUSING

A. Each organization is responsible for making its own housing and meal arrangements.

9. DISQUALIFICATION

A. Violation of any of the above rules constitutes an automatic disqualification.

RATING CHART FOR CONCERT BAND MPA GRADES II - VI

The following chart will be used as a guide in arriving at a final rating when using four judges (Three judges from the concert portion and one judge from the sight reading portion). All possible combinations are included. The Roman numerals at the top refer to the final ratings; the numbers below refer to ratings given by each judge.

RATING I	RATING II	RATING III	RATING IV	RATING V
1111	1114	1145	1455	4555
1112	1115	1155	1555	5555
1113	1123	1235	2355	
1122	1124	1244	2445	
	1125	1245	2455	
	1133	1255	3345	
	1134	1334	3355	
	1135	1335	3444	
	1144	1344	3445	
	1222	1345	3555	
	1223	1355	4444	
	1224	1444	4445	
	1225	1445	4455	
	1233	2225		
	1234	2234		
	1333	2235		
	2222	2244		
	2223	2245		
	2224	2255		
	2233	2333		
		2334		
		2335		
		2344		
		2345		
		2444		
		3333		
		3334		
		3335		
		3344		

Rating I: Any combination of 4 ratings that total 4, 5, 6

Rating II: Any combination of 4 ratings that total 7, 8, 9, 10

Rating III: Any combination of 4 ratings that total 11, 12, 13, 14

Rating IV: Any combination of 4 ratings that total 15, 16, 17, 18

Rating V: Any combination of 4 ratings that total 19, 20

Unanimous Stage Rule

If a band receives straight "threes - III's", "Fours - IV's" or "Fives - V's" on stage then they will receive that score as their overall rating regardless of the sightreading score.

The ratings affected are:

333-1 would become a 3

444-1 would become a 4

444-2 would become a 4

555-1 would become a 5

555-2 would become a 5

555-3 would become a 5

RATING CHART FOR CONCERT BAND MPA GRADES I - VI

The following chart will be used as a guide in arriving at a final rating when using three judges from the concert portion. All possible combinations are included. The roman numerals at the top refer to the final ratings; the numbers below refer to ratings given by each judge.

RATING I	RATING II	RATING III	RATING IV	RATING V
111	122	133	114	115
112	123	234	345	255
113	222	333	444	355
114	223	332	442	455
115	224	334	443	555
	225	335	445	

Although for purposes of reckoning the I, II, III, IV, V system is a convenience, please be sure that the numbers are not inscribed on the certificates of award or given to the media. According to our rules, the correct designations are given in the right-hand column below:

I	Superior
II	Excellent
III	Average
IV	Below Average
V	Poor

APPENDIX B SCDBA All-District Band Clinic

Each year the South Central District Bandmasters Association by means of audition shall sponsor an All-District Band Clinic to be held on the last weekend of January. The Clinic shall consist of one Band composed of 11th and 12th grade students, one Band composed of 9th and 10th grade students, and two Bands composed of 8th grade students and younger. Length of the clinic shall be two days with a public concert to be given on Saturday.

The Board of Directors of the SCDBA shall recommend each year the following with the approval of the general membership at the spring meeting:

Middle School Audition Chairman, High School (9/10) Audition Chairman, Senior High (11/12) Audition Chairman, Middle School Clinic Symphonic Band Chairman, Middle School Clinic Concert Band Chairman, High School (9/10) Clinic Chairman and a Senior High (11/12) Clinic Chairman.

Persons interested in serving in any of these capacities should notify the SCDBA Chairman in writing prior to the Spring Meeting.

I. Auditions

A. Eligibility

1. Director -
 - a. Must be an active member in good standing of district association.
 - b. Must be a member of MENC and NCMEA.
2. Student -
 - a. Must be actively enrolled in a regularly scheduled Senior High, Junior High, Middle School or Elementary school band class within the district boundaries of which the Director is a member in good standing of the district association.
 - b. Must not be over 21 years of age.

B. Fees

1. \$10.00 per student
2. May be changed by the general membership and clinic chairman with regard to current economic status.

C. Auditions Chairman

1. Should be the Band Director at the audition site.
2. Site to be selected one year in advance on a voluntary basis subject to approval and recommendation of the District Board of Directors and general membership.

D. Auditions Requirements

1. Will be posted on the district's website by November 15 of each year.
2. Subject to yearly review by an appointed committee and general membership.

E. Regulations

1. Students are not allowed to audition on more than one instrument.
2. Schools will be assigned audition order based upon the order of entered student information into the online registration page. Payment of audition fees must have the appropriate deadline postmark for registration to be considered valid. Chairman will assign individual audition numbers.

F. Audition Judges

1. To be selected by the Auditions Chairman from the district membership and other professionals as needed.
2. Are required to follow instructions as given by the Auditions Chairman.

G. Miscellaneous

In the event of unusual circumstances at auditions, the Auditions Chairman in conjunction with the District Chairman have the authority to make an emergency decision.

H. Instrumentation

Instrumentation for Middle School Symphonic, High School and Senior High All-District Band			
Flute - 12	Oboe - 2	E-flat Clarinet - 1	B-flat Clarinet - 20
Bass Clarinet - 4	Contra Bass Clarinet - 2	Alto Saxophone - 4	Tenor Saxophone - 2
Baritone Saxophone - 1	Bassoon - 2	Trumpet - 12	Horn - 8
Trombone - 9	Baritone - 4	Tuba - 6	String Bass - 1
Snare Drum - 1	Mallets - 2	Timpani - 1	Percussion - 3
Total for each Band - 96			

Instrumentation for Middle School Concert All-District Band			
Flute - 8	Oboe - 2	B-flat Clarinet - 14	Bass Clarinet - 4
Alto Saxophone - 4	Tenor Saxophone - 1	Baritone Saxophone - 1	Bassoon - 2
Trumpet - 8	Horn - 6	Trombone - 7	Baritone - 4
Tuba - 4	Baritone - 4	Tuba - 4	Snare Drum - 1
Mallets - 2	Timpani - 1	Percussion - 3	
Total for each Band - 72			

I. Director Responsibilities

1. Any director with students involved in auditions is required to attend the entire audition activity. In case of emergency, the Audition Chairman must be notified in writing of the name and local address of the person responsible for said Director's students.
2. Students must be registered under the name of the school in which they are enrolled. Each Director is required to register for all students from his/her school. Fees are to be paid by the individual Director and must be in correct currency or check. Fees are paid at the time of pre-registration.
3. Any student whose Band Director does not follow the guidelines as set forth within this constitution will not be allowed to participate in the clinic activities that school year.

J. Minimum Score

If highest raw combined score for a section is less than 100 out of 200 then that section will not participate in the SCDBA All-District Band Clinic for that year. Any student scoring a raw combined score of 75 or less out of 200 will not be able to participate in the SCDBA All-District Band Clinic for that year.

II. Auditions Chairman's Responsibilities

- A. Select judges for the audition.
- B. Make all necessary arrangements in his/her school to carry out the auditions process in an organized and successful manner. Information for directors will be posting on the district's website and sent via the district's yahoo group.
- C. Ensures audition requirements are posted on the district website by November 15 of each year.
- D. Collect audition fees from all participants.
- E. Keep accurate records of all fees collected from member directors and give to Treasurer to deposit before the day of auditions. The audition chairman must complete a check request form before expenses can be paid.
- F. Give to Clinic Chairman the results of auditions on the same day as auditions.

ELIGIBLE FOR NC HONORS BAND AUDITIONS			
Middle, High School and Senior High Bands			
4 Flutes	2 Oboes	2 Bassoons	1 Eb Clarinet
6 Bb Clarinets	2 Bass Clarinets	1 Contrabass Clarinet	2 Alto Saxophones

1 Tenor Saxophone	1 Baritone Saxophone	5 Trumpets	3 French Horns
3 Trombones	2 Baritones	2 Tubas	1 String Bass
2 Snare Drums	1 Mallet	1 Timpani	

III. Clinic

A. Eligibility

1. Director -
 - a. Must be an active member in good standing of the district association.
 - b. Must be a member of MENC and NCMEA.
2. Student -
 - a. Must have placed high enough in auditions to be selected.
 - b. Must be actively enrolled in a regularly schedule High School, Junior High, Middle School or Elementary school concert Band Class within the district boundaries of which the director is a member in good standing of the district association.

B. Fees

1. \$15.00 per student
2. May be changed by the general membership and clinic chairman with regard to current economic status.

C. Clinic Chairman

1. Should be the Band Director at the clinic site.
2. Site to be selected one year in advance on a voluntary basis subject to approval and recommendation of the District Board of Directors and general membership.

D. Clinic Site Selection

1. Persons willing to host a clinic are to submit said request to the District Chairman giving the school name, location and the name of the director.
2. Chairman will receive such requests for consideration and make recommendations to the board of directors with approval by general membership on a yearly basis - one year in advance.

E. Clinicians

Conductors are selected by the general membership at the winter meeting.

F. Director Responsibilities

1. Any Director with students involved in the clinic is required to attend the entire clinic activity. In case of emergency, the Clinic Chairman must be notified in writing of the name and local address of the person responsible for said Director's students.
2. Students enrolled must be registered under the name of the school in which they are enrolled.
3. Each Director is required to register for all students from his/her school. Fees are to be paid by the individual director and must be in the correct currency or check.
4. Any student whose band director does not follow the guidelines as set forth within this constitution will not be allowed to participate in the Clinic activities that school year.

G. Regulations

1. Any student selected to participate in All-District Band must agree to be present for all rehearsals - in their entirety - with temporary illness being the only excuse for not fulfilling this requirement. Illness MUST be verified by the student's Band Director.
2. All students participating in the All-District Clinic must agree to abide by the policies set forth by the South Central District Association.

H. Clinic Chairman's Responsibilities

- A. Serve as host for the Clinic.
- B. Publish information concerning the clinic for all participating directors and students to be posted on the district's website and send via the district's yahoo group.
- C. Plan the schedule for the clinic.
- D. Be responsible for all logistics pertaining to the clinic.
- E. Prepare concert programs for the clinic concert.
- F. Collect all clinic fees.
- H. Pay the conductor's fees at the completion of the Clinic.

- I. Complete a check request form for each expense of the All-District Clinic. Remit any surplus money to the Treasurer of SCDBA within 15 days after completion of the clinic.

I. Director Absence from All-District Band Clinic:

Clinic registration at the time of the SCDBA All-District Honors Band Clinic must be done in person by the band director. If the band director is unable to be present, the director must notify the SCDBA All-District Honors Band Clinic Chairperson in advance and in writing giving the reasons for his/her absence and the name of the ACTIVE SCDBA MEMBER BAND DIRECTOR who is to personally register his/her student(s) and will be responsible for the student(s) during the clinic. Each school principal will verify this appointment with the clinic chair in writing before the clinic registration date. Failure to comply by a director will result in removal of the director's students from the SCDBA All-District Band Clinic.

J. All-District Clinic Cancellation Student Participation Policy

If a student cancels for the original SCDBA All-District Band Clinic date and the event is cancelled or moved to the snow date, the student who cancelled will be moved back to their original placement in the section and the alternate who was called up will be notified and returned to alternate status.

APPENDIX C Solo and Ensemble Festival

Each year the South Central Bandmasters Association shall sponsor a Solo and Ensemble Festival to be held on the second Saturday in May. The Solo and Ensemble Chairman with the approval of the District Chairman and the general membership may alter the date if necessary.

The Board of Directors of the SCDBA shall appoint a Chairman of the Solo & Ensemble Contest each year. Persons interested in serving in this capacity should notify the Chairman in writing prior to the Spring Meeting of the District Board.

I. Eligibility

- A. Band Directors having participants in the Solo and Ensemble Festival must be members in good standing of SCDBA, MENC and NCMEA.
- B. Students must be actively enrolled in a regularly scheduled High School, Middle School or Elementary School Band Class within the district boundaries of which the director is a member.
- C. Participating ensembles must be from a single administrative unit.

II. Registration

- A. Registration blanks must be completed and mailed to the Solo and Ensemble Chairman with the appropriate fees by stated deadlines.
- B. No soloist or ensemble may compete in more than one contest center.

III. Regulation

- A. Schools are not limited as to the number of contestants entering a particular event.
- B. No Student may enter more than two events in any one contest.
- C. No group or individual may enter for criticism only. Each participant or group will be assigned an honor rating of Superior, Excellent, Average, Below Average or Poor.

IV. Duties of the Chairman

- A. Serve as host for the Contest.
- B. Publish information concerning the Contest for all participating Band Directors and students.
- C. Plan the schedule for the Contest.
- D. Secure the judges for the Contest.
- E. Be responsible for all logistics pertaining to the Contest.
- F. Collect all fees for the Contest.
- G. Keep accurate financial records of all fees collected, all required expenses, etc., and make a financial report to the Treasurer of NCMEA and SCDBA as well as the District Chairman within forty-five days after the completion of the Contest. All surplus money should be remitted to the Treasurer of NCMEA at this time.
- H. Pay the judges fees at the conclusion of the event.
- I. Keep accurate records to be transmitted to the next year's Chairman.

V. Solo and Ensemble Fees

The registration fee for Solo and Ensemble Festival is \$3.00 per person/per performance when registering for solos, duets, and other small ensembles

Below are the NCBA rules governing the Solo and Ensemble MPA

Solo & Ensemble Music Performance Adjudication (MPA)

1. ELIGIBILITY

- * A. Band directors having participants in the Solo and Ensemble Festival must be current members of NCMEA and their own district.
- * B. Students must be regularly enrolled in a scheduled concert band class which receives one unit of credit and attend school within the district boundaries of which the director is a member. If a school does not have a separate junior high school, a student or ensemble entering under junior high school classification must come from grades 7, 8 or 9.
- * C. Participating ensembles must be from a single administrative unit.
- * D. The band director that appears on the class roster at a school as the teacher must be a member of NCMEA and register all students to participate in all state sanctioned events.

2. REGISTRATION

- * A. Registration blanks must be completed and mailed to the Solo & Ensemble Chairperson, with the appropriate fees, by stated deadline - i.e. 30 days prior to event.
- * B. No soloist or ensemble may perform at more than one solo & ensemble festival in a given year.

3. REGULATIONS

It is the responsibility of the teacher to see that the following regulations are enforced:

- * A. Schools are not limited in number of participants entering a particular event.
- * B. No student may enter in both junior and senior high levels.
- * C. No group or individual may enter for criticism only. Each participant or group will be assigned a rating of Superior, Excellent, Average, Below Average, or Poor.

4. PERFORMANCE

Soloists and ensembles may select any composition and perform on recognized band instruments, including percussion. They must provide their own accompanist, if needed. Recorded or computer generated accompaniments may be used but each entrant must provide his/her own playback equipment. Use of music is permitted, there is no required list of repertoire, each entrant must furnish a score for the judge and all cuts must be indicated and the measures numbered. Accompaniments are strongly encouraged but not required.

5. TIME:

Each performance is to be limited to six (6) minutes.

6. FEES:

- * A. Registrations fees are: Each District will determine the fees for their Solo and Ensemble Festival.
- * B. There will be no refund of fees paid.

APPENDIX D

Statement

The South Central District Bandmaster's Association, a component of the North Carolina Bandmasters Association and the North Carolina Music Educators Association, officially recognizes and sanctions marching band as a viable and credible performances-based class or ensemble in the teaching of music in a high school setting.

Further we believe that high school marching band (competitive or non-competitive):

1. is only one component of a well-balanced instrumental school music program. A well rounded instrumental program, based on local situations and traditions, offers a selection of ensembles such as Marching Band, Concert Band, Symphonic Band, Wind Ensemble, Stage Band, Jazz Band, Pep Band, Orchestra and/or small ensembles.

2. supports Character Education. Being in Marching Band helps to develop students' positive character attributes desired by society, parents and employers, such as a good work ethic, self-discipline, selflessness, responsibility, leadership, persistence, determination, cooperation, creativity, teamwork and honesty.
3. helps, because of the complexity of the activity, in developing higher order thinking skills such as the ability to compare and contrast, to classify, to recognize patterns, analyze and to work with sequencing.
4. helps to build, because of the complexity of the activity, physical fitness in students. Marching Band will develop endurance, stamina, dexterity, breath control, muscle control, muscle strength and conditioning.
5. has unlimited inter-disciplinary applications. Marching Band supports academic disciplines such as Geometry, Physics, Algebra, PE and Health, Literature, Art, Theater, Language Skills, Communication Skills and Creative Movement.

Award of Excellence Criteria

1. Director should be an active member or recently retired.
2. Director should be in good standing.
3. Director should have a career of excellence in all facets of the instrumental band program.
4. Director's teaching location/situation should be taken into account. I.e. Rural, city, private, etc.
5. Evidence of service to the South Central District: board member, committee member, executive board member, or any other duties along this line.
6. Any other service the director has given to other musical organizations such as NAFME, NCBA, or other.
7. Professional awards or publications the band director has received or been associated with.
8. Any original compositions, commissions, or arrangements that have been added to published musical literature.

Event Budget Policy

Concert Band and Solo and Ensemble MPA chairs must submit a proposed budget to the SCDBA Board for approval at its All District Clinic meeting each year. All-District Band Auditions and Clinic Chairs must submit a proposed budget to the SCDBA Board for approval at its Summer Board meeting each year.

Before submitting the NCMEA Financial Report to the NCMEA Office, each event chair will submit to the district treasurer to review and the final report to the SCDBA Board.

All clinicians/adjudicators' meals will be reimbursed by submitting receipts with their NCMEA reimbursement form if not provided during the event.

The budget should be based upon the following or as listed in the most current NCMEA Event report:

- Total Accompanist/Adjudicator/Clinician/Conductor, and/or Site Chair Expenses
- Total Event Chair Expenses
- Building Rent (to include deposit)
- Janitorial Services
- Security
- Moving Equipment
- Stage Crew
- Piano Tuning
- Lodging (if on master account)
- Office Supplies
- Band Fees
- Postage
- Program Printing
- Adjudicator/Clinician On-site Meals
- Secretarial Support
- Music
- Rehearsal CDs
- Recording of Performance
- Refund for Participation Cancellation
- Other (please specify - \$500 limit)
 - May include meals for adult workers
 - If more is needed for a particular year, the request must be included when event budget is submitted.

